Annual Report
1984-85

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Annual Report
1984-85

Government of Yukon
Department of Education

Advanced Education and Manpower Branch

For the Year Ending March 31, 1985

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ADVANCED EDUCATION AND MANPOWER BRANCH

DIVISIONS

YUKON COLLEGE

- full-time post-secondary programming in various areas
- community education
- continuing education
- student services

ADMINISTRATION

- financial and course data maintenance for Federal/ Territorial agreements
- financial and administrative development, maintenance, and evaluation
- personnel administration

STUDENT FINANCIAL ASSISTANCE

- student grant and loan applications
- Student Financial Assistance Committee chair
- fund disbursement to institutions
- Government of Yukon training allowance disbursement

PROGRAM RESEARCH AND PLANNING

- human resource development
- program planning
- labour market information
- immigration matters
- research services

MANPOWER DEVELOPMENT

- apprentice training
- industrial training
- manpower consultative services
- employment development
- tradesmen's certification

ADVANCED EDUCATION AND MANPOWER

BRANCH PERSONNEL

D. Odin, Assistant Deputy Minister
E. Wright, Secretary
M. Ursich, Branch Administrator
M. Wearmouth, Student Financial Services Officer
C. Theriault, Secretary

K. Smith, Director, Manpower Development
J. Watson, Secretary
J. Gryba, Manager, Industrial Training
N. Ingram, Industrial Training Consultant
R. Knox, Manpower Services Consultant
S. Parkin, Industrial Training Officer
M. Gaudet, Manager, Employment Programs
K. Munro, Secretary

L. Hawkins, Director, Program Research and Planning
C. Hole, Research and Planning Officer
J. Parsons, Secretariat Officer

YUKON COLLEGE

ADMINISTRATION:

A. Stephenson, Director
J. Casey, Assistant Director, Programs
N. Ireland, Assistant Director, Extension Services
J. Lawson, Coordinator, Student Services
D. Graham, Administrative Officer

PROGRAM COORDINATORS:

R. McIntyre, Academic Coordinator
R. Seaman, Coordinator, Community Education
M. Sudeyko, Coordinator, Continuing Education
P. Hamamoto, Coordinator, Curriculum Research and Development
L. Nakamura Maguire, Coordinator, Human Development
A. Senkpiel, Coordinator, UBC Programs

STUDENT SERVICES:

B. Dixon, Admissions Officer
J. McIntyre, Student Counsellor

S. Tamas, Student Counsellor
E. Millard, Extensions Counsellor

RESOURCE CENTRE:
K. Walton, Coordinator
K. Moylan, Library Assistant

INSTRUCTIONAL STAFF:

E. Chasse	E. McCrae	Academic Upgrading/College Preparatory
H. Fekete	C. Stevenson	
R. Ferro	D. Vollbrecht	
H. Grunberg	M. Zizman	
J. Hutchinson		
M. Halliday	K. Miller	Administrative Services
D. Jurgens		
G. Fitzgibbon	H. Leenders	Business Administration
R. Graham	B. Willis	
K. Hutchinson		
L. Hoyt	M. Ryder	Certified Nursing Assistant
L. Kwiat	T. Topper	Computer Management
D. Robertson		Engineering Design and Drafting Technology
W. Holder	B. Veres	Food Services
K. Krocker		Industrial Electricity
G. Graham		Heavy Equipment Mechanics
T. Lambert		Mobile Training Unit, Basic Home Repair
R. Osborne		Mobile Training Unit, Small Engine Repair
N. Keller		Motor Vehicle Mechanics
B. Gates		Surveying
B. Barrick		Welding
D. Craig	T. McTiernan	University Transfer
J. Davis	C. Maier	
C. Heartwell	A. Senkpiel	
S. Henderson	L. Staples	
D. Leverton	E. Swerhun	

COMMUNITY LEARNING CENTRES:

T. Devine		Carcross
J. Maisonneuve		Carmacks
K. Dubois	H. Winton	Dawson City
L. MacDonald	C. Maitland	Mayo

V. Otterbein		Pelly Crossing
B. Bennett		Ross River
R. Marnoch		Skookum Jim Friendship Centre
J. Anderson		Teslin
J. Holt	L. Jules	Watson Lake
B. Ehman	B. Lloyd	Whitehorse Correctional Centre

ADMINISTRATIVE OFFICE:

M. Beljanski, Head Custodian
M. Boily, Secretary
J. Bradford, Tool Room Attendant
M. Butler, Bursar
P. Evans, Secretary
L. Greer, Accounts Clerk
D. Parker, Stores Clerk
B. White, Secretary

REPORT OF THE ASSISTANT DEPUTY MINISTER

The Advanced Education and Manpower Branch of the Department of Education has responsibility for a number of programs, the primary focus of which is the development of Yukon's adult human resource potential. These programs, which aim at providing for human resource development wherever there is an identified need for such development, include institutional training through Yukon College and its Community Learning Centre satellites, apprenticeship training, tradespersons certification, industrial training, manpower needs planning, manpower consultative services, employment development, student financial assistance, and the Territorial immigration program.

The Assistant Deputy Minister, Advanced Education and Manpower, is responsible to the Deputy Minister, Education, for the direction of these programs, including the determination of suitable programming and delivery mechanisms, the setting of budget priorities, and the evaluation of programs. Advising the Assistant Deputy Minister, the Deputy Minister, and the Minister on all aspects of post-secondary education and training is the ministerially appointed Yukon Post-Secondary Education Advisory Council which consists of a number of private sector representatives drawn from across Yukon and from a wide spectrum of occupations.

Activity Highlights 1984-85

(i) The role of the Yukon Post-Secondary Education Advisory Council has been considerably expanded and strengthened with the Council playing a major part in shaping the programming and facility requirements of the new Yukon community college.

(ii) Funding was accessed for the construction of a new Yukon community college to be built in the Takhini area with a projected completion date of summer 1988.

(iii) Extensive negotiations and consultation occurred between Advanced Education and Manpower officials and their Federal counterparts with respect to determining the parameters of the new Federal Canadian Jobs Strategy.

(iv) In conjunction with local Canada Employment and Immigration Commission officials, a Yukon Human Resource Development Strategy Paper was developed. This paper provided the basis for the development of a comprehensive Advanced Education and Manpower employment development strategy paper.

(v) Work on a comprehensive Advanced Education and Manpower Directions Paper was completed and the paper, which provides policy and program directions for the Branch for the next three years, integrated into the Branch's planning procedures. This paper, in accordance with changing needs, is updated on an annual basis.

(vi) A number of new programs were offered through Yukon College including Computer Management, Nursing Refresher, Early Childhood Education, Engineering Design and Drafting Technology, and Legal Land Survey.

(vii) Community Learning Centres were established in Carmacks, Pelly Crossing, and Ross River.

(viii) A new mobile training unit, the College's second such unit, offering courses in Basic Home Repair, became operational.

(ix) A unique program for training Fourth and Third Class Engineers, which combines correspondence study with on-the-job training, was implemented.

In terms of the provision of enhanced human resource development opportunities for Yukon's adult population, 1984-85 was a successful year which saw a number of new programs and initiatives implemented.

The task of Advanced Education and Manpower in the year ahead is to consolidate and build on the firm foundation that has been established, in order to provide the comprehensive coverage of training, programming, and services required by Yukon's people for them to remain competitive in the employment arena.

D.P. Odin

D.P. Odin
Assistant Deputy Minister
Advanced Education and Manpower

REPORT OF THE

YUKON POST-SECONDARY EDUCATION ADVISORY COUNCIL

This Council was set up to represent all aspects of Yukon society and the membership comprises a fair cross-section of Yukoners, but, unfortunately, a few areas are still missing representation. The Council is endeavouring to have these vacancies filled; in the meantime, a core of dedicated representatives has formed itself into a cohesive unit which is working extremely hard to give valid advice and help to the Minister of Education.

The first efforts after the inception of the Council were to familiarize itself with all the ramifications of post-secondary education, from funding to curriculum and everything in between. This effort included: reviewing the four different pieces of post-secondary legislation with a view to condensing these into one workable act; reviewing the present facilities and possibilities for post-secondary education for Yukoners; and receiving submissions and reports from key personnel in administration of both Yukon College and the Department of Education. This aspect of the Council's work must, of course, be an ongoing task if it is to keep up with the changes in systems in our fast changing world.

The most recent concentrated effort of the Council has been the planning of the new Yukon College buildings. The Council has been very directly and seriously involved in this project from concept to the presently beginning construction, and is meeting regularly with the architects, engineers, etc. to have meaningful input into all phases of this major project.

This initial report would be incomplete if thanks were not included to the members of the department who have helped us through our teething problems, most specifically to Dan Odin who has been a tower of strength at all times, but never a dictator.

Brian E. Warner, Chairman

MANPOWER DEVELOPMENT

INTRODUCTION

The Manpower Development unit has responsibility for the planning, implementation, and maintenance of Apprenticeship, Tradesmen's Certification, Industrial Training, Employment Development, and Manpower Consultative Services Program.

BOARDS AND COMMITTEES

In order to ensure that the programs offered are meeting the needs of the public, the Manpower Development unit solicits public input through an Apprentice Advisory Board, eight Trade Advisory Committees, and two Employment Program Review Committees.

Such input is critical in ensuring that the needs of Yukon's residents are being addressed as effectively as possible through the programs offered.

PROGRAMS

Apprenticeship Training Program

During 1984-85, 174 apprentices were registered in Yukon (see Table 1). Poor economic conditions have accounted for continued high unemployment among apprentices; however, 19 apprentices were able to complete their apprenticeships during the year.

For the Communication Electrician trade, sub-trades of Construction Craft, Switching Craft, and Toll Craft were added through Order-in-Council to the list of apprenticeable and certifiable trades in Yukon.

Tradesmen's Certification Program

From April 1984 to March 1985, 52 journeymen received certification in trades through the tradesmen's qualification route. Of these, 17 were apprentices who earned Journeyman Certification upon completion of their apprenticeship programs. Of the 52 journeymen who qualified for a Yukon Certificate of Qualification, 32 were eligible for and received an Interprovincial Standards Red Seal on their Certificates of Qualification. A number of the journeymen received certification after attending a Journeyman Upgrading Course in the Welder trade.

TABLE 1: APPRENTICES AND JOURNEYMEN CERTIFICATION BY TRADE 1984-85

TRADE	NO. OF APPRENTICES REGISTERED FROM 84.04.01 TO 85.03.31	JOURNEYMAN CERTIFICATES ISSUED TO: APPRENTICES	TRADESPEOPLE
Baker	-	-	-
Carpenter	59	1	-
Communication Electrician: Toll Craft	-	-	3
Communication Electrician: Switching Craft	-	-	5
Construction Electrician	13	-	1
Cook	-	1	4
Electrical Rewind Mechanic	2	-	1
Glassworker	-	-	1
Hairdresser	4	1	1
Heavy Equipment Mechanic	25	8	4
Industrial Electrician	13	-	1
Industrial Instrument Mechanic	-	-	-
Industrial Mechanic	11	1	1
Lineman	-	1	-
Machinist	1	1	-
Motor Vehicle Body Mechanic	1	-	-
Motor Vehicle Mechanic	16	2	3
Oil Burner Mechanic	3	-	-
Painter and Decorator	-	-	-
Partsman	6	1	6
Plumber	11	-	-
Radio and T.V. Technician	-	-	2
Refrigeration Mechanic	-	-	-
Sheet Metal Worker	5	-	-
Steamfitter/Pipefitter	-	-	-
Welder	4	-	2
TOTAL	174	17*	35

Due to the small number of apprentices in Yukon, most of the Yukon apprentices still attend their in-school training outside of Yukon in the provinces of British Columbia, Alberta, and New Brunswick. Table 2 indicates the trade, the length of in-school training, and the number of apprentices.

* Two apprentices completed apprenticeship requirements, but did not obtain journeyman certificates.

TABLE 2: IN-SCHOOL APPRENTICESHIP TRAINING ATTENDANCE 1984-85

TRADE	LENGTH	NO. OF APPRENTICES ATTENDING IN EACH LEVEL OF IN-SCHOOL TRAINING I	II	III	IV
Carpenter	6 weeks	4	4	5	2
Electrician	8 weeks	2	5	7	4
Hairdresser	4 weeks	1	3	N/A	N/A
Heavy Equipment Mechanic	5 weeks	4	2	4	5
Lineman	6 weeks	-	-	1	N/A
Machinist	5 weeks	-	-	-	1
Motor Vehicle Body Repair	4 weeks	1	-	-	-
Motor Vehicle Mechanic	4 weeks	1	3	1	6
Oil Burner Mechanic	6 weeks	2	-	-	N/A
Partsman	6 weeks	4	-	3	N/A
Plumber	6 weeks	2	3	1	1
Sheet Metal Mechanic	6 weeks	1	1	2	-
Welder	6 weeks	-	-	1	-

Government of Yukon In-House Apprentice Training Program

As a means of assisting unemployed apprentices, and to maintain a potential supply of skilled tradesmen, the Government of Yukon In-House Apprentice Training Program was instituted in December 1983. It allocated 20 person-years to Advanced Education and Manpower for the hire and placement of apprentices for work experience and training within Yukon government departments. These apprentices are not part of the sponsor department's regular workforce, but are in term situations with the intention of work being available for the apprentice until the end of his or her apprenticeship. As of March 1985, 26 apprentices had been placed within various departments of the Government, as well as some short term placements with private sector employers. Two apprentices left the program before completion. Table 3 shows placements by trade.

TABLE 3: IN-HOUSE APPRENTICE PROGRAM PLACEMENTS 1984-85

TRADE	NO. OF APPRENTICES	COMPLETED DURING YEAR
Automotive Mechanic	2	-
Carpenter	1	-
Cook	1	-
Electrician	1	-
Heavy Equipment Mechanic	10	2
Oil Burner Mechanic	2	-
Partsman	2	-
Plumber	1	-
Welder	2	-

Industrial Training Program

Under the Canada/Yukon Occupational Training Agreement, training conducted in Yukon through the General Industrial Training (GIT) and Critical Trades Skills Training (CTST) programs were approved and monitored by the Territorial training consultants. In December 1984, the Federal Government cancelled the GIT program, with CTST cancelled in March 1985. However, between April 1, 1984 and March 31, 1985 approximately 60 contracts were reviewed, covering a diverse range of skills development programs. As a result, contracts were entered into with 27 Yukon employers, providing training for 96 employees.

In March 1984, a program was instituted by the Unit to train Fourth Class Engineers; this was initiated as a result of requests from the Yukon Chief Boiler Inspector, plant engineers, and individuals desiring training in the occupation. The training, to our understanding unique in Canada in its nature, is accomplished by each student taking a correspondence course for the theory part and obtaining on-the-job training through various heating plants throughout Whitehorse, under the supervision of the working Engineers in the plants. During the year, 11 students have been placed in the program. Training has subsequently been expanded to the Third Class level.

Another employer-based training program in which Advanced Education and Manpower training consultants are actively involved is the Special Agricultural and Rural Development Agreement (ARDA) program, in conjunction with the Government of Yukon Department of Economic Development. Advanced Education and Manpower consultants have provided training program development assistance and monitoring services for a number of short and long term training situations under the program, in various locations in Yukon.

Manpower Consultative Services

During the 1984-85 fiscal year, planning and initial development work was done for implementing a Manpower Consultative Services Program to further assist Yukon employers in implementing human resource development strategies with their business plans. Subsequent approval was received to proceed with the program and staff hiring; this is to be done for April 1985.

Employment Development Program

Economic conditions changed minimally during the 1984-85 fiscal year and Yukon continued to facilitate skill development and training through employment development initiatives.

Yukon again offered the Summer Student Career Development Program and the Summer Employment Assistance Program designed to provide employment opportunities for Yukon students. This year the Yukon Youth Venture Capital Program was introduced to encourage Yukon youth to create their own summer employment opportunities.

The Job Retention Program was offered for a third season to address the serious concerns of Yukoners threatened with layoffs throughout the difficult winter months. Yukon maintained participation in the Cyprus Anvil Aid Package to assist the 221 workers and apprentices in Faro.

Development and planning began on two new programs. The Yukon Employment Incentive Program, a joint initiative with Health and Human Resources, designed to provide employment training opportunities for social assistance recipients, is slated for implementation early in April 1985. Also, a new youth employment and training initiative is scheduled for 1985-86.

In total, the individual employment development programs provided 3,797.5 person months of employment and training for 635 Yukoners.

Further details of costs and programs are in Appendix 1.

STUDENTS' FINANCIAL ASSISTANCE PROGRAM

The Government of Yukon, through the Grants and Loans Program, assists Yukon students wishing to attend post-secondary institutions. Applications are approved by the Students' Financial Assistance Committee for students eligible to receive financial assistance. There are a number of scholarships available to students, in particular, those having just completed Grade 12. Some of these scholarships and bursaries are for students wishing to pursue French language studies.

During 1984-85, the Government awarded 357 grants, and 229 certificates of eligibility for student loans under the Canada Student Loans Program. In addition to Grants and Loans, there were 18 scholarships awarded. A list of scholarships and bursaries is in Appendix 2.

Yukon students attended a total of 75 different institutions during 1984-85. The institutions and numbers of students attending are in Appendix 3.

TABLE 4: POST-SECONDARY GRANTS 1984-85

STUDENTS IN:	NUMBER	AMOUNT
Year 1	128	$347,890
Year 2	97	$231,317
Year 3	63	$170,496
Year 4	39	$108,606
Year 5	30	$ 70,855
TOTAL 1984-85 (1983-84)	357 (326)	$929,164 ($835,672)
Return of Funds re: Student Withdrawals 1984-85		$ 28,302
TOTAL EXPENDITURES 1984-85 (Grants and Transportation)		$900,862

TABLE 5: CANADA STUDENT LOANS 1984-85

STUDENTS IN:	NUMBER	AMOUNT
Year 1	124	$336,847
Year 2	53	$147,145
Year 3	34	$105,071
Year 4	16	$ 44,659
Year 5	2	$ 7,140
TOTAL 1984-85 (1983-84)	229 (172)	$640,862 ($472,158)

The Yukon Territorial Government Training Allowance is available to Yukon students in trades and pre-employment courses at Yukon College. Approximately 73 students received assistance for the year 1984-85 at a cost of $216,836.

PROGRAM RESEARCH AND PLANNING

The Program Research and Planning Unit was established in December 1984 to provide program planning, research, and evaluative services to Advanced Education and Manpower.

This unit is responsible for the coordination of the annual program planning process, analysis of labour market information, human resource development research, and coordination of immigration matters within the Yukon Government.

Major activities undertaken in 1984-85 included preparation of background materials to assist in the negotiation of a new Canada/Yukon Training Agreement and development of Yukon and Provincial/Territorial position papers on human resource development strategies.

YUKON COLLEGE

INTRODUCTION

Yukon College was founded in March 1983 with the amalgamation of the Yukon Vocational and Technical Training Centre and the Yukon Campus. Numerous programs and courses are offered in the areas of academic development, university transfer, business and applied arts, trades and technical, and human development, both in Whitehorse and in rural Yukon communities.

COURSES AND PROGRAMS

Academic Division

Academic upgrading provides Basic Training for Skill Development (BTSD) up to the grade 10 level and is offered full-time at the College, Skookum Jim Friendship Centre, and Whitehorse Correctional Centre in Whitehorse, and through the Watson Lake Community Learning Centre. Three new part-time academic upgrading classes were established in 1984-85, in Carmacks, Pelly Crossing, and Ross River, in addition to those existing in Carcross, Dawson City, Mayo, Teslin, and Watson Lake. As well, College Preparation is offered in Whitehorse. Upon successful completion of required College Preparation courses, students receive an Adult Senior Secondary transcript. A major evaluation of the Academic Upgrading Program area was completed in 1984-85 with implementation of most recommendations underway.

In conjunction with the University of British Columbia, Yukon College offers a number of first and second year university courses on a full-time and part-time basis. More advanced courses are offered in the summer session. Arrangements were completed with UBC during 1984-85 for the offering of courses leading to a Diploma in Adult Education.

The three year Native Language Instructor Training program, which is held in conjunction with the Yukon Native Languages Project, was in its second year in 1984-85. The intent of this program is to prepare people to teach native languages and includes participants from Yukon, Northwest Territories, and British Columbia.

Business and Applied Arts Division

A number of programs were offered in this division in 1984-85, including Administrative Services (accounting, clerk typist, and secretarial), Business Administration, and Certified Nursing Assistant.

Computer Management was a new initiative offering a one year certificate or a two year diploma, which prepares graduates for micro-computer management careers in government or business.

A Nursing Refresher Program was offered in conjunction with Grant MacEwan College for the first time in 1984-85. Its purpose is to meet the needs of Registered Nurses who have been out of the field and need to refresh their knowledge in preparation for returning to practice and for those R.N.s wishing to upgrade their skills in particular areas.

Another new program was Early Childhood Education, also offered in conjunction with Grant MacEwan College. This program is designed for students wishing to work in the area of child care (e.g., in day care centres, family day homes, nursery schools, and centres for exceptional children). To accommodate many of those who are working in the area already, the program is offered part-time through Extension Services.

Development began in 1984-85 for the delivery of a two year Social Service Worker diploma program in the fall of 1985.

Trades and Technical Division

In addition to the regular programs of Food Services, Heavy Equipment Mechanic, Industrial Electricity, Motor Vehicle Mechanics, Surveying, and Welding, two new programs were offered.

One program was Engineering Design and Drafting Technology, which prepares graduates with technical knowledge and proficiency in drafting skills, and covers basic structural design work. The program is full-time, and students can obtain a one year certificate or a two year diploma.

The other new program was Legal Land Survey. It was originally initiated by the Council for Yukon Indians and is intended to prepare students for surveying work created by the Yukon Indian Land Claim settlement. A unique feature of this program was the provision of specific academic upgrading/refresher that preceded the skill training.

Curriculum revision activity took place with the Industrial Electricity and Heavy Equipment Mechanic programs, as well as investigation of a concurrent Academic Upgrading/Carpentry program and an Industrial Electronics Technology program to be implemented in the fall of 1985.

Extension Services Division

This division is responsible for the delivery of programs on a part-time basis, of evening classes, of community offerings through Community Learning Centres, and for the mobile units. Course offerings include: Academic Upgrading, Administrative Services, Air Brakes, Basic Home Repair (mobile unit), Business Administration, Camp Cooking, Career/Life Planning, Employment Orientation, English as a Second Language, General Education Development (GED), Introduction to Trades and Technology, Micro-computer, Practical Living Skills, Small Engine Repair (mobile unit), Tourism and Hospitality, and Welding.

Several new initiatives were implemented in 1984-85. Early Childhood Education, outlined above, was offered through Extension Services. A second mobile unit was put into operation and offered Basic Home Repair courses. In the Agriculture area, a short course in Beekeeping was offered for the first time in Dawson City, Mayo, and Whitehorse. A seminar series, 'Foundation Program in Tourism Management', was held in conjunction with Simon Fraser University and was aimed at managers of tourism-related businesses. A one week introductory course for those interested in employment in the Yukon tourism/hospitality sector was again offered in 1984-85.

New initiatives under development included a Community Administration Program to address the needs of local government and Indian Bands for these skills.

A Seminar Convenor was hired in 1984-85 to identify and coordinate workshops and seminars for Whitehorse.

Community-Centred Education

Many rural residents are unable to relocate to Whitehorse for training, particularly academic upgrading. As well, there is a requirement for a mechanism to provide ongoing updating/upgrading of skills of employed people within rural communities. To meet these needs, a number of Community Learning Centres (CLCs) have been established.*

Extension Services Division has the operational responsibility for these Centres, providing technical advice, resources, and supervisory support.

The goals of the Community Learning Centre concept are:

- To more accurately reflect community needs.
- To allow for flexibility in program delivery.
- To allow for program growth and scope in areas other than upgrading.
- To assist community members in establishing and developing their own plans for their educational directions.

Extension Services staff work closely with CLC advisory committees in each community. The purpose of the advisory committee is to:

*Carcross, Carmacks, Dawson City, Mayo, Pelly Crossing, Ross River, Teslin, Watson Lake, and Whitehorse Correctional Centre.

- assist in needs assessment for programming,
- recommend identification of appropriate delivery approaches,
- provide ongoing support to CLC Coordinator,
- create supportive atmosphere for educational programming within community.

STUDENT SERVICES

In addition to the Coordinator of Student Services, three counsellors provided assistance to College students. One counsellor works specifically with the academic upgrading and native students to provide personal and career counselling and guidance. One counsellor offers career guidance, orientation, and study skills courses, as well as personal and career counselling. The third counsellor position was added in 1984-85. The counsellor works specifically with Extension staff to provide counselling and career guidance services to community and part-time students and applicants. In addition, an Admissions Officer interviews every College applicant to provide information and counselling, make referrals to counselling staff, and do admissions and placements for College programs.

The Yukon College Student Council officially registered as a society in 1984-85. The Council worked with Student Services to offer activities for students and participated on College committees, such as a new facility planning committee.

Yukon College worked hard to promote a college image. It did this in various ways: (1) putting together an audio-visual production on the College to show in communities, at trade fairs, etc.; (2) having an open house; (3) participation in community sports leagues by hockey and baseball teams; and (4) having a more aggressive advertising program via brochures, calendars, newspapers, radio and television advertisements, etc.

Subsidized housing was offered to students at Fourth Avenue Residence. Student Services operated a housing registry service.

The Human Development program area was transferred from Extension Services to Student Services.

STAFF DEVELOPMENT

Many College staff participated in regional and national level courses and seminars. A Staff Development Committee organized two major staff inservice courses and is in the process of developing a comprehensive staff development program.

COLLEGE ENROLLMENT

Total enrollment for all programs and courses taken through the College in 1984-85 was 2,777.

Tables 6 and 7 show full-time and part-time enrollment figures for each Division. Appendix 4 gives a more detailed breakdown of enrollments.

TABLE 6: FULL-TIME ENROLLMENT FIGURES 1984-85

Academic Upgrading	194
Administrative Services	63
Applied Arts	10
Business	56
Trade Upgrading	10
Trades and Technical	83
University Transfer	210
	626

TABLE 7: PART-TIME ENROLLMENT FIGURES (THROUGH EXTENSION SERVICES) 1984-85

Academic Upgrading (through Community Learning Centres)	150
Administrative Services	324
Adult Basic Education	186
Applied Arts	54
Business Administration	246
Community Learning Centres:	
Carcross	48
Dawson City	92
Mayo	87
Ross River	8
Teslin	26
Watson Lake	63
Whitehorse Correctional Centre	36
Mobile Units	310
Short Courses	241
Trades and Technical	195
University Transfer	16
Others	69
	2,151
GRAND TOTAL	2,777

RENOVATIONS TO EXISTING FACILITIES

With the help of funding from the Federal government's Skills Growth Fund and the Government of Yukon, the existing College facility was modernized and expanded, and a number of courses were revised and developed.

The Heavy Equipment Mechanic training facilities were modernized through the conversion of a multi-purpose shop to a properly equipped Heavy Duty (Construction) Equipment Mechanic instructional facility. A major revision of the course was conducted and 12 spaces continued to be available.

An existing facility was adapted through renovation and equipped in order to teach a one year course in Industrial Electronics Technology and to upgrade employed electricians. This program was developed during the renovations creating 12 spaces.

An inactive drafting course was revised and the facilities modernized so that it would be adequate for training in Engineering Design and Drafting Technology. Major revisions were made to the program which continued offering 12 spaces.

The Computer Lab was expanded and modernized for the provision of training in computer use, computer programming, computer operation, and information processing. The Computer Management program was developed for 12 spaces.

The Department of Education provided funds for College expansion. The student dormitory was renovated to create six classrooms, one lecture theatre, a nursing lab, a Career Centre, and more offices. As well, the student lounge was remodelled.

NEW FACILITY DEVELOPMENT

As a result of the expanding needs of the new College, the requirement for a new college facility was identified. The requirement to deliver comprehensive post-secondary academic and vocational training programs to Yukon residents could not be accommodated within the main building, and annexes have been set up to provide additional classroom space.

In October 1983, Pyramid Facilities Planning Limited was commissioned to provide a two part accommodation study for Yukon College. Phase I consisted of a study of 1984-85 space requirements and a proposed strategy for meeting these needs. Phase II dealt with the long term needs of Yukon College in terms of the deficiencies and limitations of existing facilities, a probable long term education program for the College, a description of new facilities required to support the educational program, and a realistic implementation strategy for providing new facilities. These reports were completed in March 1984 and became the basis for Management Board Submissions regarding a new facility.

In October 1984, Management Board approved $250,000 for architectural conceptual designs and engineering costs. Management Board also approved $2.9 million for 1985-86 to complete development work on the new site.

During the fall of 1984, a College Development Steering Committee, chaired by the Deputy Minister, Education, was established to

oversee development of the community college facility in order to ensure that it meets with training requirements of Yukon.

In addition to the College Development Steering Committee, a number of other groups and individuals; e.g., Yukon College User Committees, Yukon Post-Secondary Education Advisory Council, Yukon Native Languages Project, French Language Centre, Yukon Arts Council, Yukon Conservation Society, and day care interest groups provided input to the proposed programming plan which was developed for the purpose of allowing architectural firms to put together their preliminary design concepts.

In October 1984, Public Works issued proposal calls to a number of architectural firms, requesting that they submit proposals with respect to the development of a conceptual design for a Yukon community college facility which incorporates space for post-secondary education training programs, a dormitory facility, a theatre, a gym, an archives centre, and space for French Language and Native Languages centres.

The proposals received were reviewed by an evaluation committee, comprised of representatives of the Government of Yukon Public Works and Advanced Education and Manpower departments, with a view to selecting three architectural firms to produce a conceptual design for the new facility.

The three conceptual designs were presented to and reviewed by a group made up of representatives from Cabinet, Public Works, Advanced Education and Manpower/Yukon College, and the private sector in March 1985. The successful architectural firm, Carlberg Jackson Partners, was awarded a contract in April 1985 for the design and development work for a community college facility for Yukon. Tentative completion date for the facility is September 1988.

APPENDIX 1

EMPLOYMENT DEVELOPMENT PROGRAMS

	JOB RETENTION	YOUTH VENTURE CAPITAL	CYPRUS-ANVIL AID PACKAGE	SEAP	CAREER DEVELOPMENT	TOTAL
Allocation:	235,660	9,000	989,296	249,135	112,907	1,788,000[4]
Amount	- 16%	N/A	N/A	- 29%	+ 103%	- 14%
% Change[1]	(282,000)		(1,000,000)	(350,000)	(55,600)	(2,087,600)
Employers:						
Private	47	3	1	51	0	102
Non-Profit	0	0	0	33	0	33
Government[2]	0	0	0	3	20	23
Subtotal	47	3	1	87	20	158
% Change	- 25% (63)	N/A	N/A	- 16% (104)	+ 100% (10)	
Employees:[3]						
Created	0	5	221	189	20	435
Retained	200*	0	0	0	0	200
Subtotal	200*	5	221	189	20	635
% Change	+ 38% (125)	N/A	N/A	- 19% (232)	+ 100% (10)	
Person Months:						
Created	0	15	2,873	453.5	60	3,401.5
Retained	396	0	0	0	0	396.0
Subtotal	396	15	2,873	453.5	60	3,797.5
% Change	- 25% (526.75)	N/A	N/A	- 19% (559.25)	+ 100% (30)	
Communities: (% of total funding)						
Whitehorse	67.8	100.0	-	50.7	100	25.5
Dawson City	5.9	-	-	5.5	-	1.8
Faro	7.0	-	100	5.4	-	63.9
Watson Lake	8.5	-	-	8.9	-	2.6
Haines Junction	4.9	-	-	4.6	-	1.4
Mayo	-	-	-	7.6	-	1.2
Elsa	-	-	-	3.1	-	.5
Carmacks	-	-	-	3.9	-	.6
Pelly Crossing	-	-	-	0	-	0
Carcross	-	-	-	0	-	0
Teslin	3.5	-	-	3.6	-	1.1
Ross River	2.4	-	-	1.6	-	.6
Old Crow	-	-	-	0	-	0
Burwash	-	-	-	0	-	0
Beaver Creek	-	-	-	0	-	0
Destruction Bay	-	-	-	1.9	-	.3
Alaska Hwy. N.	-	-	-	3.2	-	.5

[1] indicates % change over 1983/84 fiscal year and applies to all subsequent notations.

[2] identifies Gov't of Yukon employers only (Municipal Governments included in Non-Profit)

[3] identifies number of individuals supported by the program.

[4] total includes allocations for 2 new initiatives scheduled for implementation in 84/85 which were delayed until 85/86.

* includes 125 employees carried over from 83/84 to May/84.

Numbers in brackets indicate 83/84 figures.

TABLE 4: FINANCIAL SUMMARY OF EMPLOYMENT DEVELOPMENT PROGRAMS 1984/85.

Job Retention Program for Small Businesses

Objective:	To assist small business in preventing layoffs of their permanent employees and to encourage them to maintain a stable work force, by providing wage subsidies.
Operating Dates:	October 1984 to March 1985.
Employer Eligibility:	- Small businesses operating within Yukon which are licenced by the Yukon or a municipal government.
Employee Eligibility:	- Employees funded must be Yukon residents since September 1983 and on a continuous basis since that time. - Applies only to employees who would otherwise be laid off and who do not qualify for benefits under CEIC's Work Sharing Program. - Does not apply to employees hired after August 1, 1984.
Program Guidelines:	- Funding available for up to 2 employees. - Applications accepted on a continuous intake basis; provision made to ensure that rural communities receive fair access to the program.
Assistance Provided:	- Employers may receive a wage subsidy of 40% of the employee's hourly rate up to a maximum of $3.20 per hour. - Subsidy will apply to up to 40 hours per week.
Review Process:	Review Committee comprised of representatives from small businesses in Yukon, together with Government of Yukon representation.

Youth Venture Capital Program

Objective:	To encourage Yukon Youth to create their own summer employment opportunities. Interest free loans are made available to plan and operate small businesses.
Operating Date:	April 1984 - October 1984.
Employer Eligibility:	Yukon youth between the ages of 16-25.
Assistance Provided:	Interest free loan to a maximum of $2,000.00.
Review Process:	Review Committee with representation from the Bank of Commerce, the Chamber of Commerce, and the Government of Yukon.

Summer Student Career Development Program

Objective:	To provide Yukon post-secondary students with career-related employment opportunities within Government of Yukon Departments and Branches.
Operating Dates:	May - August 1984.
Employer Eligibility:	Government of Yukon Departments and Branches.
Employee Eligibility:	Yukon post-secondary students.
Program Guidelines:	- Students are hired as research assistants for a maximum 12 week period. - Job activities are to be related to student's field of study.
Assistance Provided:	Students paid in 'research assistant' classification as determined by P.S.C.
Review Process:	Departments submit job descriptions to AEM November through January. AEM reviews proposals and identifies best opportunities for students.

Cyprus Anvil Aid Package

Objective:	To assist in the re-opening of Cyprus Anvil Mine, Faro, for pre-production work. Government of Canada, Government of Yukon, and Cyprus Anvil contribute to a total aid package in excess of $50 million over two years.
Operating Dates:	May 1983 - May 1985.
Assistance Provided:	- 210 workers provided with $60/week "top-up". - 11 apprentices allowed to complete apprenticeship training. Government of Yukon ensures that usual apprentice wages are provided in conjunction with CEIC's GIT program, and provides regular monitoring services for the apprenticeship support program.

Summer Employment Assistance Program (SEAP)

Objective:	To create employment opportunities for Yukon students.
Operating Dates:	May - August 1984.
Employer Eligibility:	Private sector employers, municipalities, bands, non-profit community organizations, and Government of Yukon departments.
Employee Eligibility:	Yukon students.
Program Guidelines:	- Employer/sponsor may hire maximum of 5 students. - Subsidies available for up to 10 weeks. - Subsidy based on 37.5 hour week.
Assistance Provided:	- Private sector employers may receive a 60% wage subsidy on the hourly rate to a maximum of $3.24 per hour. - Municipalities, bands, and non-profit community organizations may receive an hourly wage of $5.40 per hour plus contributions for W.C.B., V.P., U.I., and C.P.P. - Government of Yukon departments may receive a maximum of $2.70 per hour per student.
Review Process:	Review Committee comprised of Federal and Government of Yukon representatives plus a private sector representative.

Yukon Employment Incentive Program

Objective:	To provide access to employment training opportunities for social assistance recipients.
Operating Dates:	To commence April 1985.
Employer Eligibility:	- Business licenced to operate in Yukon. - Government of Yukon departments. - Municipalities. - Non-profit organizations.
Employee Eligibility:	Long term social assistance recipients.
Program Guidelines:	Placement is to be for a 20 week period.

APPENDIX 2

SCHOLARSHIPS AND BURSARIES

SCHOLARSHIPS AND BURSARIES	NUMBER	AMOUNT
Canadian Army Yukon Scholarship	1	$ 100
C.B.S. Huskies Radio Club Scholarship	1	350
Official Language Fellowship Program*	2	2,000
Official Language Monitor Program**		Varies
Governor-General's Bronze Medal	1	500
Lester B. Pearson College of the Pacific Scholarship	2	8,500
NorthwesTel Scholarship Program	Varies	500
Lulu Fairbanks Memorial Scholarship	1	150
Summer Language Bursary Program**	11	***
The Association of Professional Engineers of Yukon Territory Bursary		Varies
Super Valu Scholarship	4	200
Whitehorse Lions' Club Bursary	1	500
White Pass and Yukon Route Scholarship	5	200
Ted Parnell Memorial Scholarship (Yukon Conservation Society)	1	500
CN Scholarship Program for Women	2	600
Ann Marriott Scholarship (Yukon Art Society)	1	500
Queen's University (Kingston, Ontario) National Bursary	30	500
Order of the Royal Purple	1	500
Allied Chemical Canada Limited Scholarship - Yukon	1	1,000
Royal Canadian Legion Bursary, Whitehorse	1	Varies
The Whitehorse Business and Professional Women's Club	1	200
I.O.D.E. Scholarship (Dawson)	1	200
The Doris Stenbraten Scholarship	1	700
Elizabeth Bentley Order of the Eastern Star Scholarship Award	3	Min.450
Canadian Association for Health, Physical Education and Recreation Scholarship (Yukon Branch)	1	100
Beta Sigma Phi Scholarship	1	250
Robert Asbil Memorial Scholarship	1	50
Order of the Eastern Star (Dawson)	1	Varies
Northern Resources Conference Scholarship	1	500
Yukon Law Society	1	500
Nicholas John Harach Scholarship	1	100
Jinx Ross Memorial Scholarship		Varies
Porter Creek Citizens' Association Scholarship	2	500

NOTE: For more detailed information on these scholarships and bursaries, see the booklet, "Financial Assistance for Yukon Students", available from the Student Financial Assistance Unit in the Department of Education.

* Funded by the Department of the Secretary of State and administered by the French Language Centre under a bilateral agreement on Official Languages in Education.

** Funded by the Department of the Secretary of State and administered by the Council of Ministers of Education (Canada).

*** Covers costs of tuition, instructional materials, room and board, and obligatory activities.

APPENDIX 3

INSTITUTIONS AND STUDENT ATTENDANCE

INSTITUTION	1983-84	1984-85
Acadia University, Wolfville, NS	2	2
Alberta College of Art, Calgary, AB	1	-
Algonquin College, Nepean, ON	-	1
Anchorage Community College, Anchorage, Alaska, US	-	2
Berean Bible College, Calgary, AB	1	-
B.C.Institute of Technology, Burnaby, BC	3	8
Blanche MacDonald Fashion Institute, Vancouver, BC	-	1
Brandon University, Brandon, MN	1	-
Briercrest Bible College, Caronport, SK	-	1
Camosun College, Victoria, BC	8	10
Camrose Lutheran College, Camrose, AB	2	2
Canadian Mem. Chiropractic College, Toronto, ON	2	2
Capilano College, North Vancouver, BC	3	4
Carleton University, Ottawa, ON	1	1
Centennial College, Scarborough, ON	1	1
Chico State University, Chico, California, US	1	-
College of New Caledonia, Prince George, BC	-	1
Concordia University, Montreal, PQ	1	2
Control Data Institute, Vancouver, BC	1	2
Cosmetology School of Canada Ltd., Vancouver, BC	2	2
Dalhousie University, Halifax, NS	2	-
DeVry Institute of Technology, Calgary, AB	1	1
Douglas College, New Westminster, BC	1	6
East Kootenay Community College, Cranbrook, BC	-	1
Emily Carr College, Vancouver, BC	1	2
Fachhochschule Wiesbaden, GERMANY	1	-
Fanshawe College, London, ON	-	1
Fraser Valley College, Chilliwack, BC	4	4
George Brown College, Toronto, ON	2	2
Grande Prairie Regional College, Grande Prairie, AB	3	3
Grant MacEwan Community College, Edmonton, AB	5	3
Grenoble University, Grenoble, FRANCE	2	-
Harvard University, Cambridge, Massachusetts, US	1	-
Headhunters School of Beauty, Kamloops, BC	1	-
Hillside House School of Hairdressing, Victoria, BC	1	-
Humber College, Rexdale, ON	1	-
Internat'l. School of Electronics, Montreal, PQ	-	1
Kelsey Institute, Saskatoon, SK	-	2
Kwantlen College, Burnaby, BC	1	2
Lakehead University, Thunder Bay, ON	2	3
Lakeland College, Vermilion, AB	2	3
Leeds Design Workshop, Easthampton, Massachusetts, US	1	-
Lethbridge Community College, Lethbridge, AB	1	2
Malaspina College, Nanaimo, BC	1	3
Marvel Hair Styling School, Red Deer, AB	1	-
McGill University, Montreal, PQ	5	4
McMaster University, Hamilton, ON	-	1
Medicine Hat College, Medicine Hat, AB	4	5
Mennonite Brethren Bible College, Winnipeg, MN	1	1
Millar Memorial Bible Institute, Pambrun, SK	1	-
Mohawk College, Hamilton, ON	-	1
Moler School of Hairdressing, New Westminster, BC	-	1

INSTITUTION	1983-84	1984-85
Mount Royal College, Calgary, AB	11	15
Niagara College, Welland, ON	-	1
Northern Alberta Inst. of Technology, Edmonton, AB	11	9
Northern Lights College, Dawson Creek, BC	-	1
Northwest Bible College, Edmonton, AB	2	1
Northwest College, Terrace, BC	1	1
Okanagan College, Calgary, AB	5	9
Olds College, Olds, AB	1	-
Ontario College of Art, Toronto, ON	1	-
Pacific Vocational Institute, Burnaby, BC	1	-
Queen's University, Kingston, ON	3	5
Ramona Beauchamp Models International Inc., Vancouver, BC	1	-
Red Deer College, Red Deer, AB	18	18
Ricks College, Rexburg, Idaho, US	2	-
Roane State Community College, Harriman, Tennessee, US	1	-
Ryerson Polytechnical Institute, Toronto, ON	1	2
Scarborough College, Scarborough, ON	-	1
Selkirk College, Castlegar, BC	2	-
Simon Fraser University, Burnaby, BC	14	16
Southern Alberta Inst.of Technology, Calgary, AB	10	7
St. Francis Xavier University, Antigonish, NS	2	1
Syracuse University, Syracuse, New York, US	1	-
Tennessee Temple University, Chattanooga, Tennessee, US	1	1
The Career College, Edmonton, AB	-	1
Trinity Bible College, Ellendale, ND	-	1
Trinity Western College, Langley, BC	1	-
University of Alaska, Anchorage, Alaska, US	1	1
University of Alaska, Fairbanks, Alaska, US	10	12
University of Alaska, Juneau, Alaska, US	1	-
University of Alberta, Edmonton, AB	23	31
University of British Columbia, Vancouver, BC	32	32
University of Calgary, Calgary, AB	10	22
University of Guelph, Guelph, ON	1	-
University of Lethbridge, Lethbridge, AB	1	2
University of Manitoba, Winnipeg, MN	1	3
University of Ottawa, Ottawa, ON	-	2
University of Regina, Regina, SK	1	1
University of Saskatchewan, Saskatoon, SK	6	7
University of Toronto, Toronto, ON	2	-
University of Victoria, Victoria, BC	46	36
University of Washington, Seattle, Washington, US	-	1
University of Waterloo, Waterloo, ON	3	2
University of Western Ontario, London, ON	1	1
Vcr. Com. College - Langara Campus, Vancouver, BC	4	3
Vcr. Com. College - VVI, Vancouver, BC	2	1
Weber State College, Ogden, Utah, US	1	1
Western Pentecostal Bible College, Clayburn, BC	1	2
Wilfrid Laurier University, Waterloo, ON	1	1
Yukon College, Whitehorse, YT	12	12
TOTAL STUDENTS	326	357
TOTAL INSTITUTIONS ATTENDED	82	75

APPENDIX 4

COLLEGE ENROLLMENT - 1984-85 ACADEMIC YEAR

FULL-TIME OFFERINGS

Academic Upgrading

Basic Training for Skill Development:	
Level I	17
Level II	45
Level III	58
Skookum Jim Friendship Centre	16
Watson Lake (through the Community Learning Centre)	20
College Preparatory	38
	194

Administrative Services

Accounting	23
Clerk-Typist	18
Secretarial	22
	63

Applied Arts

Certified Nursing Assistant	10
	10

Business

Business Administration (Certificate - 1 year)	23
(Diploma - 2 years)	12
Computer Management (Certificate - 1 year)(new)	21
	56

Trade Upgrading

Welder Journeyman Upgrading	10
	10

Trades and Technical

Engineering Design and Drafting Technology (Certificate - 1 year)	11
Food Services	14
Heavy Equipment Mechanics	12
Industrial Electricity	12
Motor Vehicle Mechanics	13
Surveying	12
Welding	9
	83

FULL-TIME OFFERINGS (continued)

University Transfer

Biology 102	12
Biology 311	9
Computer Studies in Education 400	8
Economics 100	12
English 100	16
English 201	8
English 301	10
Fine Arts 125	10
French 110	6
Geography 101	11
Geography 201	7
Geology 105	11
History 120	15
History 201	8
Math 100	11
Math 101	5
Psychology 100	19
Psychology 206	8
Sociology 206	8
Special Education 408	16
	210
Subtotal	626

PART-TIME OFFERINGS

Academic Upgrading (at the Community Learning Centres)

Carcross	26
Carmacks	20
Dawson City	10
Mayo	18
Pelly Crossing	35
Ross River	11
Teslin	3
Watson Lake	3
Whitehorse Correctional Centre	24
	150

Administrative Services

Accounting 100	46
Accounting 200	12
Computer Literacy	125
Keyboarding	45
Lotus 1, 2, and 3	11
Typing 100	32
Word Processing	53
	324

PART-TIME OFFERINGS (continued)

Adult Basic Education

Academic Upgrading	82
Biology 060	11
English 055	21
English 060	6
Math 050	37
Math 060	14
Math 061	7
Math 062	8
	186

Applied Arts

Early Childhood Education	27
Early Childhood Education 105.2	23
Nursing Refresher	4
	54

Business Administration

Accounting 102	40
Accounting 103	13
Accounting 209	11
Accounting 210	5
Business Statistics 307	15
Business 357	11
Canadian Government 200	16
Commercial Law 311	33
English 192	23
Introduction to Management 200	38
Labour Relations 280	15
Public Administration 201	10
Small Business Management 202	16
	246

Community Learning Centres (other courses)

Carcross:	
Accounting 100	12
Accounting 200	4
Keyboarding	6
Practical Living Skills	26
	48

PART-TIME OFFERINGS (continued)

Community Learning Centres (other courses) (continued)

Dawson City:	
Accounting 100 and 200	16
Air Brakes	15
Beekeeping	10
Computing	10
College Preparatory Math	1
Employment Orientation Workshop	9
How to Start a Small Business	11
Keyboarding	4
Oil Burner Repair	10
Typing 100	6
	92
Mayo:	
Accounting 100	11
Accounting 200	8
Basic Building Operations	1
Beekeeping	2
Communications Workshop	9
Computer Applications	10
Goldsmithing	21
Permafrost Seminar	10
Telephone/Telex	5
Typing 100	10
	87
Ross River:	
Keyboarding	8
	8
Teslin:	
Accounting 100	11
Computer Literacy	5
Typing/Keyboarding	10
	26
Watson Lake:	
Accounting 100, 200, and 300	10
Basic Welding	11
Basic Programming	13
Biology 060	4
Career/Life Planning	5
Math 050	6
Typing/Keyboarding	5
Word Processing	9
	63

PART-TIME OFFERINGS (continued)

Community Learning Centres (other courses) (continued)

Whitehorse Correctional Centre:	
Arts/Pre-Vocational	36
	36
Mobile Units	
Carcross (Mobile #1):	24
Chain Saw (part-time)	2
Grade 6 and 7 (full-time)	11
Grade 8 and 9 (full-time)	10
	47
Haines Junction (Mobile #2):	
Appliances	13
Basic Home Repair	26
Carpentry A	14
Carpentry B	13
Carpentry C	12
Hot Water Systems	9
Plumbing	13
	100
Teslin (Mobile #1):	
Air Brakes	6
Chain Saw	5
Outboard Motors	3
	14
Watson Lake (Mobile #1):	
Air Brakes	30
Small Engine Applications	11
Small Engine Applications (at public schools)	5
Two Cycle Engine	11
	57
Whitehorse Correctional Centre (Mobile #1):	
Air Brakes	12
Chain Saw	34
Diesel Light	12
Outboard Motors	34
	92
Short Courses	
Beekeeping	16
Career/Life Planning	31
Communications Workshop Life Skills	19
Employment Orientation Workshop	9
Foundation Program in Tourism Management	39
Introduction to Trades and Technology	12
One Land/Two Worlds	29
Stress Management Workshop	14
Tourism/Hospitality	49
Understanding Self-Esteem	23
	241

PART-TIME OFFERINGS (continued)

Trades and Technical

Air Brakes	138
Camp Cooking	22
Custodial/Building Maintenance	13
Welding Beginning	16
Welding Intermediate	6
	195

University Transfer

Psychology 228	16
	16

Others

English as a Second Language		19
Faro: General Education Development		5
Haines Junction:	Accounting 100	9
	Computer Literacy	12
	Tourism/Hospitality	24
		69

Subtotal	2151
GRAND TOTAL	2777

APPENDIX 5

BRANCH EXPENDITURES FOR 1984-85

Program Administration	$ 249,300
Manpower Development	253,800
Employment Development	1,348,500
In-House Apprentice Training	473,600
Student Assistance	1,154,300
Yukon College	4,215,900
TOTAL	$7,695,400